



# WISCONSIN DEPARTMENT OF CORRECTIONS

Governor Tony Evers / Secretary Kevin A. Carr

## Winnebago Correctional Center

June 15, 2021

### Winnebago Correctional Center Visitation Implementation VISITS BY RESERVATION ONLY

**THIS DOCUMENT SUPERCEDES ALL PRIOR COVID VISITING MEMOS**

#### Visiting Guidelines:

1. WCC will provide one-hour in-person visits and zoom visits beginning July 6, 2021. By reservation only.
2. WCC entrance procedures for visitors will include a COVID screening (temperature and symptoms check). These screenings will be completed by security staff. Refusal to comply will result in denial of entrance. All other entrance procedures will remain in effect.
3. Visitors will schedule their **in-person** visits at least five working days in advance but no more than 14 days in advance by contacting the institution via email at [DOCDAIWCCVisitingSchedule@wisconsin.gov](mailto:DOCDAIWCCVisitingSchedule@wisconsin.gov) . Visitors will receive an email confirmation of the approved visit time.
4. Visitors will schedule their **zoom visits** at least five working days in advance but no more than 14 days in advance by contacting the institution via email at [DOCWCCSWCCZoomVisits@wisconsin.gov](mailto:DOCWCCSWCCZoomVisits@wisconsin.gov) . Visitors will receive an email confirmation of the approved visit time.
5. Visiting will be allowed with the following guidelines in place until further notice:
  - Up to three approved visitors will be allowed for a specific visit with a PIOC. Relationship does not matter but at least one visitor must be an adult.
  - Brief hugs are allowed at the beginning and end of visit; kisses are not allowed.
  - Hand holding and sitting on laps is not allowed.
  - Children and infants must remain in the visitors control at all times. They shall remain seated at the assigned table at all times. Please prepare children for these restrictions before arrival.
  - All PIOC / visitors age 2 or above shall wear a mask for the duration of the visit.
  - Food and/or drink are not allowed.
  - All chairs and tables will be sanitized between visits.
  - The children's area shall not be available as it is difficult to sanitize between usage.
6. Visitors shall arrive not more than 10 minutes prior to scheduled visiting time.

#### **Visiting times:**

**Tuesday:** 6:30pm to 7:30pm, 7:50pm to 8:50pm

**Saturday:** 9:25am to 10:25am, 12:45pm to 1:45pm, 2:40pm to 3:40pm, 6:30pm to 7:30pm

**Sunday:** 9:25am to 10:25am, 12:45pm to 1:45pm, 2:40pm to 3:40pm